

Cabin John Middle School
10701 Gainsborough Rd
Potomac, MD 20854
(301) 469-1150



Parent Approval for Field Trip

Date: Thursday, June 16, 2016
Destination: Baltimore, MD Spirit Cruise

Transport: Dillon's Bus Service, Inc.
Departure: 4:30 p.m.
Return: 10:30 p.m.
Cost: \$80.-
Due Dates: Permission slips will be collected before school and during social studies classes beginning April 15th through May 16th

Dear students and parents,

As part of our end of the year Cabin John celebrations, the 8th grade will be going on a Baltimore Inner Harbor Dinner and Dance Cruise. Students will depart CJMS via charter bus to the pier. This trip affords students closure to the middle school experience, even more important because we are a split-articulation school. **At this time we are collecting for the cost of bus transportation, and the dinner/dance cruise.** We go rain or shine.

Students who need financial assistance (school funds) may contact Dr. Morgan at (301) 469-1160. Unfortunately, we cannot allow students who do not bring in their signed permission slips by the due date to attend this event. We cannot accept phone calls or verbal permission as a replacement for a signed permission slip. Also, students must have the Emergency Information Sheet completed and on file. Appropriate accommodations for individuals with disabilities will be provided upon request. If needed, please contact the school seven days prior to the event.

Students may want to bring cameras to capture those wonderful memories. All items should be labeled with students names. All school rules apply while on the bus and on the cruise. In addition, all students must follow any safety rules outlined by the cruise company. A cautionary note; neither the school nor the bus company bears responsibility for any items lost or damaged.

Please note, given the current uncertainty of world events we are now required to include information concerning emergency plans. One step that we are taking to help ensure communication with parents in case of a change of plans while on the trip is the creation of a phone tree. If our trip's return is delayed for any reason we will be in contact with the school and will implement the phone tree to help disseminate information.

In the event that a decision is made at any point that travel is not safe our plans may be altered. If the trip is cancelled, parents are responsible for incurring costs associated with the cancellation. Our bus company may not refund travel fees or may only refund a portion of those fees. Also, an incident could take place while the trip is in progress that would make it unsafe or impossible to maintain the original itinerary. Such events could delay the time frame in which the students are scheduled to come home, thereby creating additional costs. Parents need to know that Montgomery County Public Schools will not assume the burden of additional costs, and parents will be expected to incur such expenses.

Emergency Information

Parent/Guardian Names		
Home Phone Number		
Work Phone Number		
Cell Phone/Pager		
Emergency Contact Name and Phone		

Medical Information: Please indicate pertinent medical information.

My child has the following allergies/medical conditions that you should be aware of:

My child will need to take their medication, which is on file with the school nurse.
Name of medication(s):

For more information please call Mrs. Tauber or Mr. Dyson at (301) 469-1150. Students will turn in their permission slips and their checks for **\$80** payable to Cabin John Middle School before school and during social studies classes beginning April 15th through May 16th.

Please make sure to read this entire permission slip carefully. Return this second page and the third page (front and back) after signing.

Parent Signature: _____

Child's Name: _____



PARENT/GUARDIAN APPROVAL FOR TRIPS
MCPS TRANSPORTATION IS NOT PROVIDED

MCPS Form 560-31
 April 2014

Office of School Support and Improvement
 MONTGOMERY COUNTY PUBLIC SCHOOLS
 Rockville, Maryland 20850

To Be Completed by the Trip Sponsor.

School Cabin John Middle School Grade Level/Group 8th grade

Date(s) of Trip June 16, 2016 From 4:30 a.m./p.m. To 10:30 a.m./p.m. Student Cost \$80.00

Location of Trip (include city and state) 561 Light Street, Baltimore, MD (Spirit of Inner Harbor/Dance Cruise)

Transportation Arrangements: MCPS Approved Bus Carrier (Name: Dillon's Bus Service, Inc.)

Public Transportation (Specify: _____) Walking

Riding in a vehicle with: Parent Guardian Staff Student

Purpose of Trip 8th grade - End -of-Year Trip

School Staff Sponsor Carole Tauber/Thomas Dyson Date 11 / 6 / 15

The student named below may be excused to engage in the above-described activity.

Signature of Principal [Signature] Date 11 / 6 / 15

To Be Completed by Parent, Legal Guardian, or Eligible Student

Parent/Guardian Financial Responsibility

Montgomery County Public Schools (MCPS) wants you to know about your financial responsibility for field trips.

Cost—Depending on the trip, the cost may include transportation, ticket or entrance fee, food, hotel, and/or a travel company's fee.

Payment—Payment may be made by check made out to the school, cash, or, if available, through an online payment system. However, it is recommended that you do not send cash to school with your student(s). A check returned by the bank for any reason is subject to a \$25.00 returned-check fee. Please contact the school counselor or school administrator to make alternative arrangements for payment. Scholarships, reduced fee, or modified payment schedules are available if the cost of the field trip would create a hardship for your family.

Delay, Change, or Cancellation—Sometimes it is necessary to postpone, change, or even cancel a trip for safety, bad weather, or other reasons. Sometimes, when a trip is cancelled, changed, or delayed, cancellation fees or other payments have been made in advance that MCPS cannot get back. For example, there may be transportation reservations, tickets that have been purchased, or fees paid to a travel agent. A refund is not always possible, but we will do our best to refund all or part of your payment.

Additional Cost—If a trip is delayed, interrupted, or changed once it has begun and students need to remain away from home and school longer than anticipated for safety or other reasons, there may be additional costs for such things as food, lodging, and additional or alternative transportation. If this happens, we will do our best to keep additional costs to a minimum, but you are responsible for paying these additional expenses for your child(ren).

Information Regarding Travel Insurance

Travel insurance may help cover costs if the trip is cancelled, delayed, or interrupted, or if you are not able to go on the trip for reasons such as an illness. The cost of travel insurance varies depending on the company and plan you choose. Be aware, however, that travel insurance companies will not cover a trip that is cancelled by the school as a precaution. Unless the school has made arrangements for group insurance that is included in the cost of the field trip, the decision on whether to purchase travel insurance is yours. If you wish to purchase travel insurance, you must make the arrangements and pay the cost.

Student Name _____ Teacher _____

I give permission for my child to participate in the above-described activity.

I do NOT give permission for my child to participate in the above-described activity.

Parent/Guardian Name _____ Phone Number _____

Emergency Contact _____ Phone Number _____

Parent/Guardian Signature _____ Date ____/____/____

INFORMATION REGARDING TRAVEL INSURANCE

Although there are many travel insurance providers, the scope and cost of the coverage they provide varies widely. The one consistency, however, is that the cancellation of a school trip by school officials is not a "covered event" under travel insurance policies when the cancellation is purely precautionary. Nonetheless, travel insurance may be helpful should a trip be cancelled, delayed or interrupted due to other causes.

If group travel insurance is unavailable, impractical or inappropriate for a particular trip (e.g. only a small number of students are traveling or the cost of the trip is not substantial), parents may still wish to purchase travel insurance on their own. In such a situation, we recommend that the following statement be included in the letter to parents:

Given your potential financial responsibilities in the event of trip cancellation, delay or interruption, you may wish to consider purchasing travel insurance, which may cover costs arising from such events. The cost of such insurance and the scope of coverage will vary among companies. Please be aware that eligibility to receive cancellation benefits from an insurance company depends upon the circumstances of the trip cancellation. For example, if the school officials canceled a trip, it is most likely that this would not be considered a "covered event" unless it could be proven that cancellation was justified by independent circumstances. But, if the trip was underway and you incurred expenses for additional lodging or transportation, those might be covered. Therefore, we urge you to be sure you understand the scope of your coverage before purchasing any insurance. We do not endorse or recommend any particular insurance company and ask that you handle this on your own. If you are not familiar with companies offering travel insurance, a quick Internet search for "travel insurance" will provide you with numerous names.