MCCPTA COMMITTEE WORK PLAN 2015-16

MCCPTA Mission: Mission of PTA: To make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

Committee: Presidents and Principals Dinner Chair: Michelle Lacey

Vision: To organize the annual dinner (May 23, 2016) at which the work of PT(S)As in Montgomery County is celebrated and MCCPTA officers are installed.

Goals: To plan and execute a successful and entertaining evening that is on time and on budget.

Action Steps

- Recruit 3-4 committee members by December
- Contact MCPS-TV to establish services, deadlines and points of contact
- Identify and secure AV company to provide audiovisual support for the day of the event
- Identify and secure keynote speaker by November
- Identify and secure a emcee by November
- Identify and secure a MCPS student musical ensemble for cocktail hour by December
- Identify and secure a MCPS student color guard ROTC unit to present the colors by December.
- Meet by mid-January to discuss:
  - reception
  - dinner menu
  - room set up
  - AV needs
  - program
  - determine what information is needed from other committees for program
  - HS musical ensemble for cocktail hour
- Finalize invite list by late February 2016
- Send out invitations by early March 2016
- Plan hotel site visit with MCPS-TV, AV company and committee – Early to mid-March 2016
- Provide Bethesda North Marriot with Room Set-Up, Agenda, AV Details and Food & Beverage plan by late April
- RSVP deadline – May 6, 2016
- Programs to printer – May 13, 2016
- Provide Bethesda North Marriot with all final details (including final guest count) by Monday, May 16, 2016
- Work with the MCCPTA Office Administrator on pre-dinner logistics (seating arrangements, nametags, handouts, etc.)
- Oversee the flow of the evening along with the dinner committee and MCCPTA chairs and officers. Work with the VP of Advocacy to help identify elected officials as they arrive.

Budget

Income:
Tickets $22,000 (400 @ $55)
Sponsorship $18,000

Expenses:
Expenses $30,000
(cocktail hour, dinner, AV, program printing, misc.)

MCCPTA Committee Work Plan 2015-2016

Committee: Capital Improvements Program (CIP)
Chair: Melissa McKenna
Email: mckennaforeverpta@gmail.com
Phone: 240-793-1287

Sub-Committee: Next Steps Reps
Lead: Liz King
Email: lizaking@gmail.com
Phone: 202-224-6461

Committee Members:
Erin Clegg (QO)
Therese Gibson (DCC/Kennedy)
Liz King, WJ Cluster (BCC/WJ/Whitman/Wheaton Area)
Jane Lehrman (Poolesville)

Individuals with whom the Chair and/or Committee members routinely interact:
Bruce Crispell, Director, MCPS Division of Long-range Planning (DLRP), and his staff
James Song, Director, MCPS Department of Facilities Management, and his staff
County Council Education Committee members, and their staff

Vision
The Committee is dedicated to the principle that children in Montgomery County Public Schools are entitled to attend school in safe, secure, healthy, modern facilities. The CIP Committee supports the advocacy of MCCPTA and individual clusters on capital-related issues in an effort to support MCCPTA's mission to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

Goals/Objectives

The CIP Committee's goals for 2015-2016 are to:

1. Promote awareness and increase understanding of the CIP by local PTA leaders, members and MCCPTA cluster coordinators.

2. Provide information necessary to allow MCCPTA and local PTA leaders to knowledgeably advocate for County and State officials to provide adequate funding for the FY 2017-2022 CIP.

3. Expand the CIP committee to include at least one representative from each MCCPTA Area and to encourage and assist members in becoming experts in specific CIP topics that interest or concern them.

4. Work with MCPS to provide an avenue for addressing non-capital facilities needs that come to the attention of cluster coordinators and MCPS DLRP staff during the CIP Cluster Comments period in the spring and the six-year CIP development process in the fall.

5. Educate PTA leaders and members about relocatable classroom issues and assist local PTAs in addressing concerns about the use and functioning of the relocatables, as enrollment increases and construction projects are delayed by insufficient funding.

6. Advocate for MCPS to re-evaluate the conditions of all schools (FACT scores) in an unbiased, objective manner to determine an appropriate revitalization/expansion schedule.

7. Engage the Board of Education, County Council, County Planning Department, and municipalities to collaborate towards addressing school overcrowding and replacing aging buildings by reviewing agency policy, funding, and land use. (Next Steps Reps)

8. Revisit the MCCPTA resolution on co-location adopted in school year 2011-12, by evaluating co-location of county services at school facilities, discussing our concerns regarding types of co-location projects, and determining which projects MCCPTA would support and/or encourage.

9. Advocate for a reasonable and cost-effective County-funded, long-term replacement for the Shady Grove bus depot.

10. Coordinate with MCPS workgroup on school design through the MCCPTA liaison and MCCPTA president.

Action Steps

Ongoing Activities:

- Provide information to cluster coordinators and advise on CIP testimony.
- Assess countywide needs, and analyze MCPS countywide priorities.
- Propose annual and long-range objectives and policies for approval by MCCPTA Board of Directors and Delegates Assembly.
- Coordinate with the Operating Budget Committee on the relationship between operating and capital budgets, both locally and at the State level.
- Coordinate with the VP of Advocacy/Legislative Committee on efforts to increase County and State CIP funding.
- Report to membership/executive board on status of funding and new projects; boundary studies or special task force groups; contact with facilities staff on problems or needs.
- Address such other issues as may be requested by the MCCPTA President, Board of Directors and/or Delegates Assembly.

2015-2016 Activities:

- Assist Cluster Coordinators and Area Vice Presidents in compiling and submitting Cluster Comments.
- Attend area summer meetings with DLRP.
- With the direction and input of the BOD, the CIP Chair will participate in MCPS meetings to develop the Superintendent's recommended FY2017 Capital Budget and amendments to the FY 2017-2022 CIP (September);
- Organize annual MCCPTA/MCPS CIP Forum after the October 28 release of the Superintendent's recommended CIP (October 29, 7pm W. Gude Drive);
- Conduct work session for MCCPTA and individual cluster testimony to the Board of Education (November);
- Arrange follow up meeting with BOE to address Board member questions that arise during CIP hearings (December);
- Assist with CIP testimony before the BOE (November) and the County Council (Mar/April);
- Develop and coordinate a program with MCPS to discuss the types, placement, maintenance and role of relocatable classrooms in our school system.
- Coordinate a MCCPTA evaluation of co-location of county services at school facilities and a discussion of co-location projects MCCPTA could support and/or encourage.
- Organize annual CIP Cluster Comments workshop (May)
- Use the MCCPTA e-lists and social media to publicize CIP issues, to hear a discussion of CIP concerns, and to promote CIP meetings and programs.
- Work with VP of Advocacy to coordinate events, advocacy, and testimony at the State level in support of school construction funding

2015-2016 Meeting Schedule:

September 30, Quince Orchard Cluster Elementary Capacity Forum, 7 pm Quince Orchard HS to provide a public forum for the presentation of Rachel Carson solutions being considered and Q&A.

Because CIP Activities are front-loaded in the fall, the CIP Committee anticipates holding monthly meetings from September through November, and bi-monthly meetings from January through April. After review for potential conflicts, the Committee will propose a meeting schedule.

Information that will be provided for the CIP page of the MCCPTA website:

- CIP Committee Work Plan
- CIP Committee meeting dates, times, locations
- CIP reports and updates of committee work
- CIP Priorities Resolution (draft-September, adopted-October)
- Link to FY2016 Educational Facilities Master Plan
- Link to Superintendent's Recommended Capital Budget and CIP
- Links as needed regarding CIP issues
- Updates on CIP-related agency meetings, and local and state decisions

Expenses:

The CIP Committee requests $150 to cover fees to reserve meeting space for area CIP Forums (if necessary), CIP Testimony Workshop, and CIP Cluster Comments Workshop and as many as five committee meetings.

MCCPTA Committee: Gifted Child Committee 2015/2016

Chair Kim Testa (kgtesta@aol.com)
Vice-Chair Lang Lin (pta.langlin@gmail.com)
Committee Chairpersons of local PTA Gifted Child Committees/local PTA GT Liaisons; other Members interested persons.

Vision

MCPS is committed to "extend[ing] each child's intellectual boundaries and help[ing] all students achieve their highest potential." MCCPTA Gifted Child Committee (GCC) supports and advocates on behalf of children who require accelerated and enriched instruction beyond the grade level curriculum in order to achieve at their highest level. GCC seeks to increases public awareness of the special needs of all highly able learners and to assist their parents in guiding the education of these children, in order to ensure that they are adequately identified and educated. GCC also serves as liaisons between MCPS staff and parents/local school staff where appropriate to help identify and solve problems for individual students or schools. GCC promotes the philosophy that MCPS can provide appropriately challenging opportunities for advanced level learners without undermining appropriate educational opportunities for on grade level students and without detracting from the needs of students who need extra support to achieve proficiency. GCC works to ensure that MCPS systematically provides appropriate programming to meet equitably each child's unique gifts and talents in compliance with Policy IOA and Regulation IOA-RA.

Goals

1. Provide resources for parents in Montgomery County and support them in advocating for appropriate accelerated and enriched instruction for highly able students. Attainment will be measured in part by

monitoring how many parents make use of the provided resources and describe them as useful.

2. Assist MCPS in educating parents about the full spectrum of services it offers for gifted education, including the application programs and their deadlines.

3. Advocate for full compliance with Montgomery County Board of Education Policy IOA and Regulation IOA-RA and also Annotated Code of Maryland Title 8, Subtitle 2 and Code of Maryland Regulations 13A.04.07, which establish minimum standards for identification and services for gifted students.

4. Identify effective acceleration/enrichment practices within MCPS, including practices developed for magnet programs, and promote their effective implementation in all local schools across the County through discussions with curriculum specialists and local school administrators.

5. Identify for parents best practices from outside MCPS for education of highly able learners, including classroom and cluster grouping practices supported by research, and recommend their implementation within MCPS where appropriate.

6. Represent MCCPTA on the Accelerated and Enriched Instruction Feedback Committee.

7. Nurture positive initiatives and changes for improving general practice of gifted education.

Action Steps

1. GCC will continue to advocate for appropriate GT education opportunities in all MCPS schools before Superintendent Starr and his staff. Several parents continue to express concerns about the implementation of the new curriculum 2.0 not meeting the needs of the advanced learners. GCC will continue to work with the director of the Division of Accelerated and Enriched Education, Meredith Casper, and with Dr. Erick Lang and his staff to identify challenges and discuss how MCCPTA can support new initiatives.

2. GCC expects to work with Dr. Bruce D. Riegel, Lead Specialist for Gifted and Talented Educationat the Maryland State Department of Education.

3. GCC will continue to seek broad parent input by recruiting local PTA GT Liaisons from every school in the County.

4. Communications: Continue to moderate the MCCPTA E-list for use by GT Liaisons to inform them of upcoming events or meetings, resources available and other items of interest.

http://groups.yahoo.com/group/MCCPTAGiftedChildCommittee/

GCC will also promote the MCCPTA discussion E-list for GT Liaisons and other interested parents and community members to share information and discuss options.

http://groups,yahoo.com/group/GTLiaisons

5. GCC will provide at least two informational/training meetings for GT Liaisons and other interested parents and members of the community. The meetings will include a fall Training Session for GT Liaisons, at which GCC will:

- Disseminate general GT information regarding global screening, acceleration opportunities in

reading and mathematics, and accelerated/center/magnet programs available to individual students.
- Discuss any changes in programs, staffing, and transportation due to ongoing budget concerns and curriculum changes, and how schools can advocate for preservation of necessary programs.
- Alert liaisons to programs that exist in some MCPS schools and how they can advocate for expansion of such programs to their own schools if needed.

GCC will solicit ideas for additional meetings from committee members.

6. GCC will continue to monitor the implementation of C2.0/CCSS and ensure that GT needs will be met by encouraging local school parents of advanced students to report their experiences and identify implementation challenges.

Expenses

GCC asks for a budget of $150 for refreshments and other materials for meetings.

MCCPTA Curriculum Committee Work Plan
2015-2016

Chair: Amanda Graver: agraver@verizon.net

High School subcommittee chair: Tammy Clark: clark_biz9301@verizon.net

Middle School subcommittee chair: Jamahl Johnson: JamahlJ@gmail.com

Vision

MCPS curriculum information will be shared with interested MCPS parents, and MCPS Curriculum Staff will be aware of parent and student curriculum concerns, issues and questions.

Goals

The MCCPTA Curriculum Committee will serve as a liaison between MCPS parents and MCPS curriculum staff, sharing information from MCPS curriculum staff with parents and sharing parental concerns, issues and questions with MCPS curriculum staff. The Curriculum Committee will act as an advocate for curriculum issues of concern to MCPS parents, students and teachers. To achieve this goal, the Curriculum Committee will:

- facilitate the exchange of curriculum-related information between MCPS and parents by attending regularly scheduled meetings with the Associate Superintendent of Curriculum and Instructional Programs, the Director of the Department of Secondary Curriculum and Districtwide Programs, the Director of the Department of Elementary Curriculum and Districtwide Programs and the Director of the Department of Career Readiness and Innovative Programs
- remain abreast of current MCPS curriculum information by attending:
  - the MCPS Curriculum Advisory Assembly
  - the MCPS Curriculum Advisory Committee
  - the Accelerated and Enriched Instruction Feedback Committee
- provide opportunities for parent involvement and information dissemination by co-sponsoring Curriculum Information Nights with MCPS staff throughout the school year.

- report regularly to MCCPTA regarding current curriculum issues, and share information with parents (or other interested parties) via the MCCPTA website, the MCCPTA listserv and the Curriculum Committee listserv. The Curriculum Committee will also respond directly to any emails from MCPS parents.
- work with any other MCCPTA committees that share curriculum-related issues or concerns.
- provide additional focus on issues of importance to middle school and high school students and parents through the High School and Middle School Subcommittees.

Expenses

The Curriculum Committee requests a budget of $200 to cover ICB room reservations and any other costs related to co-sponsoring Curriculum Information Nights.

MCCPTA Training Committee- Work Plan 2015-2016

Members:	Kellie Schoolar-Reynolds	kschoolar@gmail.com
	Ghazala Long	ligirl@hotmail.com
	Paul Geller	ppgusa@hotmail.com

Vision

The primary focus of our committee is to support and grow our local and countywide PTA through the most effective training experiences we can possibly provide to all PTA officers, PTA committee chairs, and other PTA volunteers.

Goals

The Training Committee's goals for 2015-2016 are:

1. To provide two successful training sessions this school year: one on September 19, 2015 and the other in June 2016. We want this committee to be all about the contributions of our experts, the attendance of our county PTA leaders, and our gratitude to everyone for participating. By combining enthusiastic workshop leaders with an awesome group of attendees we feel success will be assured. The goal is attained if we have a full schedule of workshops, presenters are prepared ahead of time, local PTA leaders can select the most relevant workshops to attend, the signage is welcoming, sign in procedure is painless, plenty of food is available, and there is a positive buzz during the networking sessions.
2. To reach groups that have not traditionally attended training in the past, such as the Spanish speaking community, PTAs that struggle to achieve compliance with MD PTA requirements and PTAs that struggle to engage with families.
3. We also want to make training resources available after the training sessions, so they are available throughout the year.

Action Steps

In order to achieve our goals we have done/will do the following:

Determine the topics that need to be addressed in training workshops.

Select workshop leaders and stay in touch with them as they prepare for training.

Create a clear description of each workshop.

Promote the two annual training sessions via listserves, fliers, e-mail, MCCPTA e-newsletter, Delegates Assemblies, Board of Director meetings and more.

Set up and monitor a Signup Genius for each event so we know the approximate number of attendees. Determine what food, drinks, and supplies are needed.

Preparation and advance set up of the main room is important. We must have a lectern with microphone set up, chairs aligned, and tables set up for MCCPTA and our sponsors well in advance of the arrival of our first attendee.

Plan an organized sign in procedure.

We also will be in touch with the contact person at the location of our training to visit the site in advance and figure out the logistics unique to each venue.

Get information from BOD regarding under -represented groups and determine a strategy for reaching the groups through training. Determine and address the barriers to training attendance for the groups.

Determine and implement a mechanism to make training materials available after training.

Expenses:

The Training Committee will need funds to cover the school rental costs with the ICB (including microphone/lectern setup, audio visual equipment), food and beverages, printing of materials for session leaders and possible decorating expenses. Based on past experience, $5000 covers all expenses and provides flexibility if a higher than anticipated number of individuals register (more food) and or we have to make accommodations for a new group of attendees (considering child care for future training).